SmartLink Installation & Configuration Form

The *SmartLink Installation & Configuration Form* is a document that sums up all the information regarding a SmartLink installation.

This document must be filled in with information provided by the distributor representative and by the customer (IT staff, bioengineering staff, clinical staff).

This document has the purpose to help both the distributor and the customer to define most of the aspects regarding the current SmartLink installation, to avoid unexpected critical situations that may arise during the installation and start-up of SmartLink.

This document represents a reference for the current SmartLink installation and will be useful if any maintenance work concerning the current SmartLink installation may become necessary.

Notes:

- The document name must be changed replacing "*HospitalName*" with the name of the healthcare facility.
- After you have filled in the document, re-export the document in pdf to save the changes.
- To guarantee the highest technical support quality for the customer, send us back the filled in document and keep a copy for yourself.

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1. Customer Contacts

Fill in the table with the information regarding both the persons directly involved in the installation of SmartLink and the persons that will act as reference for the current installation once it will be fully functional.

Healthcare Organization name:

Address / Country:

	Contact Name and Surname	Phone	Email	Department	Role	Notes
1						
2						
3						
4						
5						

2. Distributor Contacts

Fill in the table with the information regarding both the persons directly involved in the installation of SmartLink and the persons and/or groups (e.g. the help desk) that will act as reference for the current installation once it will be fully functional.

	Contact Name and Surname	Country	Phone	Email	Role	Notes
1						
2						
3						
4						
5						
6						

3. Departments Involved

*"*Data source IP*" is the IP of the network card that connects the data source to the monitors; "*SmartLink - Healthcare Facility IP*" is the IP of the SmartLink network card that connects to the healthcare facility network; "*SmartLink - Data source IP*" is the IP of the SmartLink network card that connects to the data source.*

Nr. of departments:

Departments name:

Total nr. of installed monitors:

Nr. of installed monitors per department (*department – nr. of installed monitors*):

Data source: (e.g. Central Station, Gateway, other)

Telemetry used:

Data source IP:

SmartLink - Healthcare Facility IP:

SmartLink - Data source IP:

Notes:

4. License Ordered

5. SmartLink Components To Be Installed

- [x] SmartLink Server
- [ ] SmartWaves
- [ ] SmartPager
- [ ] SmartAlarm ESPA 4.4.4

  Company supplier of the Messaging System to be integrated:
- [ ] SmartAlarm ESPA-X

  Company supplier of the Messaging System to be integrated:
- [ ] SmartReport
- [ ] SmartPanels
- [ ] Main Alarm Station

Notes

6. Required Hardware

☐ Server

Please refer to the Technical Requirements on www.swt.it for the server choice.

☐ Virtual machine ☐

☐ Physical PC

Notes

☐ Smartphones *(for SmartPager)* ☐

Please refer to the Technical Requirements on www.swt.it for the smartphone choice.

Notes

☐ 3rd Party Messaging System *(using ESPA 4.4.4 or ESPA X)*

Notes

☐ Panels

Notes

Notes

7. Startup Checklist

Required	Done	
☐	☐	Hardware Installation
☐	☐	SmartPager Installation
☐	☐	SmartAlarm ESPA 4.4.4/X Installation
☐	☐	Startup
☐	☐	Follow-up

Will patients be present? ☐

Notes

8. Customer Information

a. Sending emails toward the outside of the healthcare facility

The SmartLink server must be able to send emails to inform the technical staff about the SmartLink system status.

SMTP address
(e.g. smtp.email.com)

Port

Creation of the email addresses for the SmartLink server
(e.g. department@email.com)

1
2
3
4
5

Notes

b. Tele-maintenance

The access credentials must be provided by the customer.
If the server is a virtual one, in addition to the credentials to access the virtual server, the access credentials to the virtualization system must be provided.
TeamViewer must be version 9.

VPN Access

Address
(e.g. http://address.com)

Username
(*e.g. department_name*)

Password

TeamViewer 9 Access

ID

Password

Notes

c. Wi-Fi access for the smartphones

The smartphones will be connected to the same administrative network where the SmartLink server is.

SSID

Password

Port

Encryption
(e.g. WPA, WPA2-PSK, AES, etc…)

Notes

d. SmartPager connection

Check that the following ports are open and not blocked by the firewall:

SmartPager TCP Ports:

- 61613
- 20010

e. WebViewer/Report configuration

This software function allows the user to access the SmartLink web server using Internet Explorer 9 or later (Windows .NET 3.5 or later is needed) and to use the report function.

Check that the following ports are open and not blocked by the firewall:

SmartLink TCP Ports:

From 20003 to 20010

SmartLink UDP Ports (optional):

- 20001
- 20002

Notes

9. Other Installation Notes

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